

REGULAR MEETING of the Burrillville Town Council held Wednesday, March 9, 2016 at 7:00 P.M. in the Wallace F. Lees Public Safety Complex, Municipal Court Room, 1477 Victory Highway, Oakland, RI for and within the Town of Burrillville.

PRESENT: Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place

MEMBERS ABSENT: Councilor Kimberly Brissette Brown was excused

- 1. Council President John F. Pacheco led those present in pledging allegiance to the flag.**
- 2. VOTED to accept the minutes of the regular meeting held February 24, 2016 and dispense with the reading of said minutes.**

Motion by Councilor Nancy F. Binns. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

- 3. Public Comment: None**

4. General Good and Welfare of the Town of Burrillville

Troop 100 Boy Scouts will host a Chowder & Clam Cake dinner on March 10, 2016.

Callahan School will hold the Annual Spring Breakfast Saturday, March 12, 2016 from 8:00 to 10:30 A.M. at the Burrillville High School cafeteria.

The Town Council recognized the Burrillville High School Basketball Team's successful season.

Best wishes for a successful post-season were extended to the Burrillville High School Hockey Team.

5. Special Business:

16-067 VOTED to adopt a proclamation honoring Bradford Stevens on attaining the rank of Eagle Scout; and the invitation to Mr. Stevens' Court of Honor scheduled for March 12, 2016, as follows:

Burrillville Town Council

Proclamation

Whereas, Bradford Stevens is being honored for his

accomplishments in Scouting after having attained the commendable rank of Eagle Scout; and

Whereas, In 2003 Bradford started on his scouting path as a Tiger Cub working his way up through the ranks and eventually being awarded the Arrow of Light, the highest award a Cub Scout can earn; and

Whereas, As a Boy Scout with Troop 1 Pascoag, Bradford earned 70 merit badges and was able to participate in the many exciting events such as marching with the militia “Sons of the Revolution” as they reenacted the Washington-Rochambeau Revolutionary Route; and

Whereas, Bradford is an outstanding citizen; he values his community and gives back when he is able. He has participated in many local events, including Scouting for Food, Earth Day, Christmas caroling, flag ceremonies, Santa on the Common; and

Whereas, Bradford has served his troop in a variety of leadership roles including Assistant Patrol Leader, Patrol Leader, Senior Patrol Leader, Den Chief, Bugler, Order of the Arrow Representative and Junior Assistant Scout Master; and

Whereas, Bradford showed the same amount of dedication as a student. He was habitually on the honor roll through to the 8th grade and even earned the Good Citizenship Award at the Community Christian School. He continued on his honors path while studying Arts at Beacon Charter School. He was a member of the Parent-Teacher-Student Association and graduated earning the Governor’s citizenship award; and

Whereas, For his Eagle Scout project, Bradford created an area where

Pascoag Public Library patrons can sit and relax; and

Whereas, His efforts in this project included securing a contractor to excavate the area and enlisting help from family and friends in building a picnic table and creating a relaxing area; and

Whereas, On March 12, 2016 Bradford Stevens is being honored for attaining the rank of Eagle Scout and the Town Council of the Town of Burrillville joins his family in congratulating him on his achievement.

Now therefore be it resolved that we, the Town Council of the Town of Burrillville on this 9th day of March 2016 do hereby honor and commend Bradford Stevens for obtaining the rank of Eagle Scout and all of the accomplishments that entails.

Be it further resolved that we, the Town Council of the Town of Burrillville, do hereby wish Bradford Stevens well in all of his future endeavors.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-068 VOTED to grant a victualing license and holiday license to

Kashish Corp d/b/a MiniMart to apply at 145 Pascoag Main Street, Pascoag (Map 175, Lot 073) through November 30, 2016; subject to all conditions being met.

Motion by Councilor Michelle D. Bouchard. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

6. Petitions: None

7. Public Hearing: None

8. Unfinished Business: None

9. New Business:

16-069 VOTED to open the FY2017 Capital Budget Review presentation

Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D.

Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

Discussion: Jeffrey M. McCormick, Director of Public Works, made the presentation of the FY2017 Capital Budget proposal for his department.

VOTED to authorize the administration to continue forward with the plan for the DPW building and site.

Motion by Councilor David J. Place. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-070 VOTED to declare surplus certain electronic equipment, as listed:

Personnel Computers:

- **Gateway PC, asset tag #1229**

Monitors:

- **NEC monitor, asset tag # 5051**
- **NEC monitor, asset tag #1872**
- **NEC monitor, asset tag #1435**

Printers:

- HP printer, asset tag #4012
- POS Jet 1500 printer, asset tag #1508
- HP printer, asset tag #4235

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-071 VOTED to refer to the Screening Subcommittee applications from Stephen Mulcahey for the Extended Care Board of Directors and Jeremy Page for reappointment to the Zoning Board.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-072 VOTED to open consideration and action on the correspondence from Michael C. Wood, Town Manager, regarding his recommendations for the transfer of reserved funds.

Motion by Councilor David J. Place. Seconded by Councilor Donald A. Fox. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

VOTED to transfer \$652,395 from the Undesignated, Unreserved fund to the debt reduction fund.

Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The motion carried unanimously by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-073 Correspondence from Michael C. Wood, Town Manager, regarding his generic appointment of an Acting Town Manager if he is unable to serve, effective March 10 through December 31, 2016.

VOTED to support appointment of Louise Phaneuf as Acting Town Manager if he is unable to serve, effective March 10 through December 31, 2016.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Donald

A. Fox. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

Note:

10. Town Clerk/Communication:

16-074 Correspondence from Jeanne-Marie Napolitano, Mayor of Newport, regarding the 60th Annual St. Patrick's Day Parade.

VOTED to receive and file, and to send a letter of thanks to Mayor Napolitano.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-075 VOTED to receive and file correspondence from Carol Ventura, Deputy Director, Rhode Island Housing regarding their intent to file an application with the Department of Agriculture, Rural Housing

Service under §533 Housing Preservation grants for FY2016.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Donald A. Fox. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

16-076 VOTED to receive and file correspondence from Merrill Sherman, Chair, Rhode Island Infrastructure Bank regarding acceptance of the Town's application for \$2,600,000 from the CWSRF State Revolving Fund Loan.

Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

11. Additional New Business:

16-077 VOTED to grant the request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meetings Law [§42-46-5 (a)(5)] for review, discussion and

considerations related to the acquisition, sale and exchange of real property (Assessors Map 179, Lots 89 and 90); and for review, discussion and considerations related to the acquisition, sale and exchange of real property (Assessors Map 197, Lots 006 and 014)

Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

There was a recess before executive session.

The Town Council returned to open session at 8:23 P.M.

VOTED to close the minutes of executive session noting that three votes were taken.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Donald A. Fox. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

12. VOTED to adjourn at 8:23 P.M.

Motion by Councilor Nancy F. Binns. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Donald A. Fox and David J. Place. Councilor Kimberly Brissette Brown was excused.

The meeting was recorded.

Louise R. Phaneuf, Town Clerk